Business Healthcare Technology Degree Sample Academic Track

Credits required for graduation: 66

The Business Healthcare Technology program prepares students for employment in a variety of positions in technology-driven workplaces. The program combines academic, soft skills, technology, and hands-on training for job readiness, retention, and advancement. Graduates are set to seek employment as office and administrative support staff, which encompasses office management, executive assistant qualification, and technology innovations for the office.

ADMISSIONS

TESTING

FAFSA APPLICATION

ADVISEMENT

REGISTRATION

ALBANY
Technical College

Business Healthcare Technology Degree (Business Technology Specialization) Sample Academic Track

Credits required for graduation: 66

SPRING SEMESTER

ALHS 1011(5) or BIOL 2113/2113L (4) ALHS 1090 (2) BUSN 1440 (4) HUMN 1111 (3)



FALL SEMESTER

ACCT 1100 (4)
BUSN 2340 (4)
BUSN 2375 (3)
BUSN 1410 (4) or
BUSN 1420 (4)



FALL SEMESTER

ENGL 1101 (3)

MATH 1111 (3)

PSYC 1101 (3)

COMP 1000 (3)

COLL 1020 (3)

SPCH 1101 (3)

2

SUMMER SEMESTER

MAST 1120 (3)

BUSN 2190 (3)

BUSN 1015 (3)

BUSN 2350 (3) or

HIMT 1250 (2)



SPRING SEMESTER

BUSN 1400 (4) or

BUSN 1430 (4) or

BUSN 2380 (4) or

BIOL 2114/2114L (4)

BUSN 1240 (3)

Employment for office and administrative assistants.
2022 Median Pay \$38,500 yearly; \$18.51 hourly.

Business Healthcare Technology Degree (Practice Management Specialization) Sample Academic Track

Credits required for graduation: 66

SPRING SEMESTER

ALHS 1011(5) or BIOL 2113/2113L (4) ALHS 1090 (2) BUSN 1440 (4) HUMN 1111 (3)



FALL SEMESTER

ACCT 1100 (4)
BUSN 2340 (4)
BUSN 2375 (3)
BUSN 2810 (3)

Mation

FALL SEMESTER

ENGL 1101 (3)

MATH 1111 (3) PSYC 1101 (3)

COMP 1000 (3)

COLL 1020 (3)

SPCH 1101 (3)

2

SUMMER SEMESTER

MAST 1120 (3)

BUSN 2190 (3)

BUSN 1015 (3)

BUSN 2350 (3) or

HIMT 1250 (2)



SPRING SEMESTER

BUSN 2800 (3)

BUSN 2820 (3)

BUSN 2830 (3)

BUSN 2440 (3)

Employment for office and administrative assistants. 2022 Median Pay \$38,500 yearly; \$18.51 hourly.



5 SEMESTERS

APPLY

Business Healthcare Technology

The healthcare industry projects an increase demand for medical services. According to data from May 2022, the median pay for office and administrative assistants was \$38,500 per year or \$18.51 per hour.

Completing the required 66 credits for graduation represent the fundamental knowledge and skills in the area of administrative technology. Graduates are qualified administrative assistants and advancement opportunities leading to supervisors and managers.

