

# PRINTING YOUR CLASS SCHEDULE

**ON CAMPUS: USE A TITAN RED KIOSK**

**ONLINE: [HTTPS://MYTITANS.ALBANYTECH.EDU](https://mytitans.albanytech.edu)**

## TITAN RED KIOSK

- Select Enter Secure Area
- User ID: – Enter your Student ID# (or your Social Security #) without any spaces or dashes
- PIN: – By Default, your pin number is your Date of Birth (MMDDYY Format)
  - Ex. If you were born on February 14, 1990 – your pin would. 021490
  - If this is your first time logging into your BannerWeb account, the system will ask you to re-enter your password and CREATE your own security question and answer. Afterwards, you will answer a few other questions – then you are all set to access your student account.
- Select Student Services and Financial Aid
- Select Registration
- Select Student Detail Schedule
- Select Term
- Click on Submit
- Print your Student Detail Schedule

## ONLINE

- Go to [albanytech.edu](http://albanytech.edu)
- Select BannerWeb > You will be taken to the Single SignOn page
- Enter your ATC Student Email Address
  - Student Email= First Initial of First Name, Last Name, Last four of Student ID Number@student.albanytech.edu.
  - Example: Joe College ID#123-45-6789 would be jcollege6789@student.albanytech.edu
- Email Password= 8-Digit Date of Birth (mmddyyyy) (ex.02141990)
- Select Student Services and Financial Aid
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