

# WHAT TO INCLUDE...

- ✗ Philosophy
- ✗ Career Goal 2-5 yrs
- ✗ Cover letter
- ✗ Resume
- ✗ Sample work (pictures, documents, letters, articles, etc.)
- ✗ Work in progress
- ✗ Accomplishments
- ✗ Certificates
- ✗ Transcripts
- ✗ Job or Teacher Evaluations
- ✗ Awards
- ✗ Acknowledgements
- ✗ References

