

Minutes for the ATD Meeting

September 9, 2015

The Achieving the Dream Core Team met Wednesday, September 9, 2015, at 2:00 p.m. in Room 124 of the Logistics Center. The agenda included the following items: (I) Review of Minutes; (II) Old Business of Priority 3/ Lean Six Sigma Project Review Rescheduled, Revisit of Proposed Customer Service Initiative, Achieving the Dream Background (Committee History/Updates); (III) New Business of Coaches' Visit; (IV) For the Good of the Order (V) Next Meeting.

Those present were Mattie Buchannon, Troycia Webb, Mary Richardson, Debra Jones, , Dot Garner, Emmett Griswold, Michelle Lilly-Williams, Don Laye, Lori Cleymans, Calvin Lee, Kim Lee, Frederia Sampson, Daa'Lyah Salaam, and Joy Knighton.

I. Review of Minutes

Michelle Lilly-Williams brought the meeting to order and welcomed everyone. She asked if all had reviewed the minutes. Don Laye then made the motion to accept the minutes as presented with a second by Mattie Buchannon.

II. Old Business

Lilly-Williams announced a rescheduling of the Lean Six Sigma Project Review.

She invited Lori Cleymans to refresh the group on the Customer Service Initiative, who outlined the system used by the Marine Base. After a discussion about how to operationalize the plan, the Customer Service Initiative was tabled for the future.

Debra Jones provided the history and progress of Priority Two, Success in Gateway Courses. After noting the interventions are consistently showing improved student success, she suggested College Algebra and Distance Learning as areas to focus on next. Jones also expressed her desire to see the AtD Core Team provide leadership for the next QEP process.

Don Laye summarized the Faculty Engagement accomplishments. One is the formation of a Faculty Council which is preparing a new Faculty Evaluation System. Workload policy and the faculty handbook projects are on hold until the appointment of a new VPAA. The other is the creation of the Professional Development Institute. The fall conference is set for September 22-23. Sample brochures were available for review. It was noted Faculty Engagement is evident in the PDI as most presenters for the fall conference are Albany Tech faculty members.

Lilly-Williams briefly outlined the Community Engagement efforts, and Kim Lee supplied additional information about collaborative efforts of all three local colleges and the Dougherty County School System. Lee also commented on the ongoing data gathering to inform decisions.

In the area of Student Engagement, Lilly-Williams called for a student representative on the AtD Core Team. She also distributed hand-outs on “What is Achieving the Dream?” that included institutional initiatives, policy initiatives, goals, the five principles of institutional improvement, and the benefits of involvement with Achieving the Dream.

III. Coaches’ Visit

An email survey revealed the week of March 21-25 as the preferred dates for the next coaches’ visit to the college. Lilly-Williams urged Core Team members to mark their calendars and plan to be present for the sessions.

IV. For the Good of the Order

Lilly-Williams told members to begin thinking about what is next. Several felt it is time to redirect attention to other areas.

V. Next Meeting

The next AtD Core Team meeting is scheduled for September 23 at 2:00 p.m. Laye pointed out that the Professional Development Conference mandatory training day is also September 23. Lilly-Williams said she will consult her calendar and notify everyone of a meeting day not in conflict. The meeting was adjourned.

Debra Jones,
Recorder