



(Mandatory for all 16 and 17-year-olds)

**Enrollment Application
State-approved Adult Education Programs**

APPLICANT NAME (Last, First, Middle/Former): PLEASE PRINT		
DATE OF BIRTH:	AGE:	SOCIAL SECURITY or ID Number:
MAILING ADDRESS:		
PHONE # (include area code):		GENDER: <input type="checkbox"/> MALE <input type="checkbox"/> FEMALE
ADMISSION CATEGORY (please check one): <input type="checkbox"/> Parent/Guardian Permission <input type="checkbox"/> Marriage <input type="checkbox"/> Legal Emancipation <input type="checkbox"/> Court Order/Adjudication <input type="checkbox"/> Special Program		
NAME & LOCATION OF LAST SCHOOL ATTENDED:		DATE LAST ATTENDED:
Describe reason for requesting admission to a state-approved adult education program and/or permission to take the GED® Test (attach additional sheet(s), if necessary):		
APPLICANT'S SIGNATURE:		DATE:

**Parent/Guardian Permission to Enroll/Take the GED® Test
(Applicable to Admission Category of Parent/Guardian Permission Only)**

Signature of parent/guardian must be completed in the presence of a witness.

I certify that I am the parent/legal guardian of the applicant above and I give him/her permission to enroll in a state-approved adult education program and take the GED® Test.

PARENT/GUARDIAN NAME: PLEASE PRINT	SIGNATURE OF PARENT/GUARDIAN:	DATE:
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I, the witness, affirm that the signature of the parent/guardian has been written in my presence. I agree that the Technical College System of Georgia may contact me in reference to the validity of the parent/guardian signature.

WITNESS NAME: PLEASE PRINT	SIGNATURE OF WITNESS:	DATE:
ADDRESS OF WITNESS:		
TITLE/POSITION OF WITNESS:		PHONE #:

Applicant Name – Last, First (PLEASE PRINT):	Date:
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Adult Education Program Enrollment Approval

I certify that this applicant is **NOW ENROLLED** in a state-approved adult education program. I certify that I have required proof of identity from the applicant and appropriate documents are attached. I have reviewed the application and find it accurate to the best of my knowledge.

PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT		
TITLE:	ADULT EDUCATION PROGRAM/SITE:	
ADDRESS:	PHONE #:	
PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE:	DATE:	

Recommendation to Take the GED® Test

16 and 17 year olds can receive a recommendation to take the GED® Test, in two ways:

<ol style="list-style-type: none"> 1. Score at least a 6.0 GE on TABE 11&12 Reading (536+) and Math (537+) and 2. Score at least 150 on two GED Ready™ Tests or 60% on two of Aztec’s GED Practice Tests. 3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing. 	<ol style="list-style-type: none"> 1. Complete TABE 11&12 Reading and Math pre-tests and 2. Score at least 150 on all four GED Ready™ Tests or 60% on all four of Aztec’s GED Practice Tests. 3. Agree to maintain enrollment in the adult education program through the successful completion of GED® Testing.
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I certify that the applicant listed on page one has met the above requirements.

TEACHER NAME: PLEASE PRINT	ADULT EDUCATION PROGRAM/SITE:	
<input type="checkbox"/> 6.0 on Reading and Math <input type="checkbox"/> 150 on two GED Ready™ Tests or 60% on two of Aztec’s GED Practice Tests	<input type="checkbox"/> Completed Reading and Math pre-tests <input type="checkbox"/> 150 on all four GED Ready™ Tests or 60% on all four of Aztec’s GED Practice Tests	
TEACHER SIGNATURE:	DATE:	

Approval to Take the GED® Test

I have reviewed the application and find it accurate, to the best of my knowledge. I certify that the applicant has met Georgia GED® Testing eligibility requirements for 16 and 17 year olds in a state-approved adult education program based on the information provided by the applicant and the teacher listed above. The program will complete a *Request for GED Testing Approval* form and submit it, along with a summary report of Aztec GED® Practice Test scores (if applicable), to the Georgia GED® Testing Program (GaGTP) for final approval.

PROGRAM ADMINISTRATOR/DESIGNEE NAME: PLEASE PRINT	
PROGRAM ADMINISTRATOR/DESIGNEE SIGNATURE:	DATE:

In order for Underage Youth (16 and 17-year-olds) to take the GED® Test in Georgia prior to their 18th birthday, they must enroll in an approved Adult Education program and complete requirements necessary to be granted approval to take the GED® Test early.

Adult Education Program Enrollment Steps

- 1. Fill out the application form provided by the local adult education program.** Select the appropriate admission category and provide documentation, as needed.
 - a. **Parent/Guardian Permission** – parent/guardian must sign the application in front of a witness
 - b. **Marriage** – attach a copy of your marriage certificate
 - c. **Legal Emancipation** – attach a copy of your emancipation document
 - d. **Court Order/Adjudication** – attach documentation from Juvenile Justice, correctional facility, etc.
 - e. **Special Program** – attach official enrollment forms from an approved organization, e.g. Job Corps, Youth Challenge
- 2. Validate that you have withdrawn from K-12 education by attaching ONE of these documents. Court Order/Adjudication and Special Program students are exempt from this requirement.**
 - Public and Private School Applicants
 - a. An official withdrawal document from the last school attended by the applicant.
 - b. A letter from the superintendent or designee indicating that you are not currently enrolled or were never enrolled in the local school system.
 - Home School Applicants
 - a. An Underage Enrollment Affidavit for Home School Students (available from the adult education program)
- 3. Provide legal identification with proof of age with your submitted application and supporting documentation.** The program will admit you only if you have submitted all required documents.

GED® Testing Approval Steps

There are two ways to receive a recommendation to take the GED® Test.

- 1. Take a TABE 11&12 test in Reading and Math.**
 - If you score at least a 6.0 grade equivalent on TABE 11&12 Reading (536+) and Math (537+), you must also score at least **150** on **two** GED Ready™ Tests **or** 60% on **two** of Aztec’s GED Practice Tests.
 - If you score less than a 6.0 grade equivalent on TABE 11&12 Reading (536) and Math (537), you must score at least **150** on **all four** GED Ready™ Tests **or** 60% on **all four** of Aztec’s GED Practice Tests.
- 2. Schedule a time with your teacher to take a GED Ready™ or Aztec GED® practice tests.**
 - **GED Ready™** - With your teacher, create a profile on the *MyGED™* portal at www.ged.com. Then, take the *GED Ready™* practice test. The practice test must be administered in the adult education program. *GED Ready™* scores earned outside of the program will not be considered for testing approval.
 - **Aztec’s GED® Practice Test (if available)** – With your teacher, create a login/password. Then, take a GED® Practice Test. A score of 60% on each subtest demonstrates your ability to pass the GED® Test. The practice test must be administered in the adult education program. *Aztec GED® Practice Test* scores earned outside of the program will not be considered for testing approval.
- 3. Agree to maintain enrollment in the adult education program** until you have successfully completed your GED® Testing, as outlined by the adult education program you attend.

After successful completion of these requirements, the program will complete a *Request for GED Testing Approval* form and submit it to the Georgia GED® Testing Program (GaGTP) for final approval. You will receive an email from the GED Testing Service® with scheduling instructions, if approved.