

## Minutes for the ATD Meeting

September 23, 2013

The Achieving the Dream Core Team met Monday, September 23, 2013, at 10:00 a.m. in Room 124 of the Logistics Center. Those present were Dr. Kim Lee, Debra Jones, Angela Davis, Beth Brown, Troycia Webb, Michelle Lily Williams, Shirley Armstrong, Mendi Warren, Emmett Griswold, Wendy Howell, Regina Watts, Aamir Greene, Don Laye, Virginia Parker, Tomekia Cooper, Drenda Jackson-Davis, and Calvin Lee.

The agenda for the meeting was as follows: (I) Welcome, (II) Minutes, (III) Old Business – COMP 1000 Report, Early Alert, ATD Game Update, Start right Update, (IV) New Business – Implementation and Assessment Report and Committee Reports from the Data Team, Student Development, faculty Development, and Community Affairs, (V) Adjournment.

Ms. Armstrong welcomed everyone, and the minutes were approved as presented.

The group briefly reviewed the pass rates for COMP 1000 for Fall Semester 2012 and Spring Semester 2013. The pass rate for fall was 54%, and it increased to 57% spring. A focus group for COMP 1000 students was suggested that included both hybrid and online classes. Jones noted that Warren is working on the statistics for Summer Semester 2013 to determine the success of the new approach of embedding a Learning Support component into the 500 sections of Gen. Ed. classes. Armstrong remarked that if the model is successful, it could make a huge difference in retention and completion rates. Also Learning Support student success is a focus of the ATD and CCG (Complete College Georgia) initiatives. Jackson-Davis reported on progress in Start Right. Gloria Gladden will serve as the greeter in the Kirkland Building to welcome and direct all incoming students during the day and Beverly Grimsley in the evenings. She shared a process map outlining the “First Steps to Student Success.” A few suggestions were offered to clarify the flow chart. Maranda Lee is spearheading the STARS intervention. Watts reminded everyone that student referrals to the special needs coordinator must be confidential. A system of recordkeeping is needed to track intervention and the results. Communication is essential between instructors and STARS counselors.

Laye summarized the Faculty Engagement Committee Meeting outcomes. He said COMP 1000 will be the target for the next focus group to be held this semester and coordinated by Faculty Engagement Committee and Data Team members (Angela Davis). The group viewed the first installment of the ATD Game Players Revisited. Baranko was praised for organizing this videoing, and all feel this technique will be an effective, fun way to remind instructors of the barriers and problems that often block student success. The other idea coming out of the committee meeting was WOW (Wisdom on Wednesdays) brown bag lunch sessions. These informal gatherings are designed to foster faculty growth. They are scheduled for the second Wednesday of each month at 12:30 in the Hotel-Restaurant Dining area with the first session set for October 9.

Under new business, Armstrong noted that up to three people can be identified as Core Team Leaders and called for volunteers. Davis suggested Williams as a good choice because of her role as the PBI grant project director. Armstrong announced the dates for the annual Dream Conference to be held in Buena Vista, Florida, February 24-27. Among those attending will be Beth Brown, Marci Garner, Theo Lovett, and Kay Bell, whose travel will be paid through the TAACCT budget. Armstrong reminded Core Team members to take advantage of the resources available on the ATD website, such as optional workshops, the Knowledge Center, and the Intervention Showcase. She then touched on the highlights of the coaches' letter to Dr. Parker. In the area of committed leadership, she said an ATD report should be a standing item on the board of directors' agenda. Use of evidence will be ongoing with information from SAS and Jump Start while the CCSSE results will be studied for areas of improvement. Under Systemic Institutional Improvement was the coaches' comment to consider eliminating late registration. The college will address this issue by changing the dates for B Term, starting Fall Semester 2014. B Term will begin two weeks after A Term; hopefully the staggered date will curtail late registration.

Ms. Armstrong announced Monday, October 7, 2013, as the date for the next Core Team meeting. She asked that all Core Team members arrange their calendars to be available for the coaches' visit on October 8-9.

Respectfully submitted,

Debra Jones