

## Minutes for the ATD Meeting

August 25, 2014

The Achieving the Dream Core Team met Monday, August 25, 2014, at 10:00 a.m. in Room 124 of the Logistics Center. Those present were Michelle Lilly-Williams, Regina Watts, Emmett Griswold, Troycia Webb, Dr. Shirley Armstrong, Angela Davis, Don Laye, Beth Brown, Debra Jones, Dr. Kim Lee, and Wendy Howell.

### I. Review of Minutes

Michelle Lilly-Williams brought the meeting to order and asked for a review of the minutes. Beth Brown made a motion to accept the minutes as presented, and Regina Watts seconded it. The motion passed.

### II. Data Collection/Evaluating Initiatives

Ms. Williams stressed the importance of data collection in evaluating the AtD initiatives. Jones said no formal data had been gathered recently or analyzed in regard to Priority Two, Gateway Course Success. However, she noted the instructors had submitted their individual Pass/Fail/Withdrawal statistics to her for summer semester as a way to bring up the instructors' awareness of student performance. Williams reiterated the need for data-driven decisions. Dr. Lee offered an update on the hiring process for a research analyst. More reports will be available after that position is filled. Dr. Lee said all student information is available in Banner and suggested that data retrieval would be a good topic for professional development. Angela Davis informed the group that data was submitted to AtD at the system level every November.

### III. Early Alert Initiative

Emmett Griswold outlined the Early Alert Initiative with three alerts sent out during the semester on Week 3, 7, and 10 through Grades First. This new approach should play a key part in retention and course success for students.

### IV. Staff Engagement Update

Beth Brown reported on her meeting with Lisa De Jesus and Drenda Jackson in regard to Staff Engagement. They want to have a survey in September for staff input. Then a Staff Engagement activity could follow in October.

### V. AtD Blog Initiative

Wendi Howell volunteered to create a blog line-up, and Shea Dancer will manage it. After further discussion, the item was tabled until the next meeting.

### VI. Committee Updates

In the area of Faculty Engagement, Don Laye and Kristel Baranko shared ways to keep the faculty informed through such online resources as Magna Commons, Academic Leader, Distance Education Report, Online Classroom, Recruitment and Retention, The Teaching Professor, and 20 Minute Mentor Commons. Troycia Webb suggested Faculty Focus, which is free. Laye announced the formation of two subgroups for the Faculty Engagement Committee, one for a Faculty Council and the other for faculty development. Regina Watts mentioned the Dougherty County Education Summit as an example of community engagement. She will prepare a summary of other community engagement activities to present at the next Core Team meeting.

#### VII. Reminders

Williams provided information about upcoming conferences and encouraged attendance: Dream Conference, February 17-20; Learning Assessment Conference, February 22-24; and Culturally Responsive Teaching, September 27. With no further business, the meeting adjourned.

Debra Jones,  
Recorder