

Minutes for the ATD Meeting

July 29, 2013

The Achieving the Dream Core Team met Monday, July 29, 2013, at 10:00 a.m. in Room 124 of the Logistics Center. Those present were Wendy Howell, Mendi Warren, Don Laye, Shirley Armstrong, Troycia Webb, Joy Knighton, Dr. Kim Lee, Debra Jones, Beth Brown, Lisa De Jesus, Calvin Lee, Angela Davis, Emmett Griswold, and Kristel Baranko.

The agenda for the meeting was as follows: (I) Welcome, (II) Implementation Plan Discussions – Priorities Gateway Courses and Right Start, (III) Subcommittee Reports, (IV) Summary.

Ms. Armstrong welcomed everyone and asked for corrections to the minutes. Ms. Webb noted the year should be 2013 on the date for Microsoft training, not 2012.

Ms. Davis reported on the Data Team meeting with information being analyzed for Fall 2012 and Spring 2013 in regard to race, age, gender, instructors (full vs. adjunct), and day, evening, and online class schedules.

In regard to the Gateway courses, Ms. Warren has created a Dashboard for looking at all the data in a variety of ways. She demonstrated it to the group. The Data Team plans to work on COMP 1000 first. Ms. Davis said the team will also be looking at internal data, but for AtD the college has to submit data differently.

As the discussion moved to the Right Start Priority, Ms. De Jesus provided hand-outs on the advising/registration process. An online portal for new student orientation will be launched, but no date has been set. Students will also have more access to the financial aid portal, and training for greeters will be held in the fall. An expanded use of Degree Works was discussed as a means to solve some advising issues.

Under committee reports, Mr. Laye talked of Ms. Baranko leading the plan to revisit the AtD game players from the kickoff with short videos to be made and sent out as a link in email. Ms. Brown spoke of the need to work on strategies for faculty advisement, and Mr. Laye said training on the use of the Academic Plan Checklist should be helpful.

Ms. Howell announced only one item has been submitted from the Faculty Engagement Committee for the next Achieve newsletter. Without content, another issue cannot be published. Ms. Armstrong then adjourned the session.

Respectfully submitted,

Debra Jones