

## **Minutes for the ATD Meeting**

July 1, 2013

The Achieving the Dream Core Team met Monday, July 1, 2013, in Room 124 of the Logistics Center. Those present were Regina Watts, Wendy Howell, Aamir Greene, Lisa De Jesus, Mendi Warren, Don Laye, Shirley Armstrong, Emmett Griswold, Troycia Webb, Joy Knighton, Kristel Baranko, Dr. Kim Lee, and Debra Jones.

The agenda for the meeting was as follows: (I) Welcome, (II) Minutes, (III) Old Business - Implementation Plan and its status/priorities for term and Email Awareness Week (IV) New Business of Coaches' Fall Visit and Committee Reports from Data Team, Student Development, Faculty Development, and Community Affairs), (V) Adjournment.

Ms. Armstrong welcomed everyone and brought the meeting to order. Those in attendance reviewed the minutes of the last meeting, which were accepted as presented.

The group began by reviewing the Implementation Plan and discussing changes to take effect for fall semester in regard to Priority One, Right Start, and Priority Two, Gateway Course Success. Armstrong called for an alignment of the Implementation Plan to the CCG and QEP. Email Awareness Month during September was also discussed. Griswold called for the inclusion of engineering students in future focus groups to satisfy requirements of the TAACCT grant. Jones reported on the progress of embedding Learning Support into the credit-bearing Gen. Ed. courses. Summer semester is the trial run for these classes, so data won't be available until its end. She mentioned the waiver on the COMPASS retest and its possible impact on associate degree seekers who need the algebra credit to graduate. De Jesus gave an update on the planned welcome desk and an improved online application process. Webb remarked on the need for a COMP 1000 mandatory assessment before registering for online classes.

Armstrong announced the proposed dates for the next coaches' visit during the week of October 7-11. A state level programmer/analyst for AtD data will be hired. Lee reported that the Data Team had met, and Warren is working on late registrants for 2012 fall term. De Jesus called for dates on this data to be consistent with the Right Start dates. Late is defined in the Implementation Plan as one week before classes begin, and late-late is categorized as the first two weeks of the term. De Jesus presented copies of the Financial Aid Subgroup Report and directed the group through the Banner screen shots of FA information available to students.

Don Laye suggested online courses as an area for future staff development. Armstrong said faculty development days will be at all semester midterm and that faculty advising may be another focus. Watts reminded the group that all changes need to be applicable to special needs students. In the area of communications, Howell remarked on the new website design and the new student online orientation now in progress. It will include an assessment to verify student completion of it. Visibility of all college deadlines is another issue to consider. A community engagement activity will be planned for fall semester.

Ms. Armstrong set the next meeting for July 15 and then adjourned the session.

Respectfully submitted,

Debra Jones