

Minutes for the ATD Meeting

May 6, 2015

The Achieving the Dream Core Team met Wednesday, May 6, 2015, at 2:00 p.m. in Room 124 of the Logistics Center. Those present were Mary Richardson, Drenda Davis-Jackson, Debra Jones, Frederia Sampson, Lori Cleymans, Rhonda Gordon, Beth Brown, Wendy Howell, Shirley Armstrong, Emmett Griswold, Calvin Lee, Regina Watts, Mattie Buchannon, Kim Lee, Troycia Webb, and Michelle Lily-Williams.

I. Call to Order

Michelle Lily-Williams brought the meeting to order and welcomed everyone. The notes from the coaches' visit were reviewed.

II. Recap of Coaches' Visit

Michelle Lily-Williams summarized the comments of the coaches.

III. Survey Results

Those in attendance had a quick look at the survey results. They will study the data more carefully before the next meeting and be prepared to discuss key findings.

IV. Reflective Narrative

The group discussed who would be responsible for writing the various sections of the Reflective Narrative due June 1. Drenda Davis-Jackson will cover Priority One while Debra Jones will prepare the Priority Two section. Other areas to be included are Faculty Engagement, Student Engagement (Mary Richardson), and Community Engagement (Regina Watts). Beth Brown and Michelle Lily-Williams will load content into the template, and Jones agreed to proof and edit the final version before submission. The deadline for the draft of the individual sections will be May 19.

V. Good of the Order

It was decided that the AtD Core Team minutes would be made available on the Albany Tech website through the AtD link. Jones will send electronic copies of the minutes to both Michelle Lily-Williams and Wendy Howell.

Debra Jones,
Recorder