

Minutes for the ATD Meeting

May 20, 2013

The Achieving the Dream Core Team met Monday, May 20, 2013, in Room 124 of the Logistics Center. Those present were Vicki Tucker, Debra Jones, Angela Davis, Lisa De Jesus, Regina Watts, Mendi Warren, Virginia Parker, Calvin Lee, Shirley Armstrong, Tomekia Cooper, Emmett Griswold, Kristel Baranko, Troy Webb, Joy Knighton, and Dr. Kim Lee.

The agenda for the meeting was as follows: (I) Welcome, (II) Implementation Plan Discussions, (III) Subcommittee Reports, (IV) Summary.

Ms. Armstrong welcomed everyone and introduced the new vice president of institutional effectiveness, Dr. Kim Lee, to the Core Team. She also noted Albany Tech was especially honored to have the chairman of the board of directors for the college, Virginia Parker, to serve on its team.

The bulk of the meeting was devoted to a review of the Implementation Plan as the group discussed the marginal comments made by data coach, Jan Lyddon. Ms. Armstrong was delighted to learn that changes will be minimal. Vicki Tucker will revise the first section of the document; Ms. De Jesus will supply additional information for Priority One: Right Start, and Angela Davis will make minor additions and corrections to the section on Priority Two: Gateway Courses. Debra Jones will give the entire Implementation Plan a final proofreading before it is submitted.

Another discussion centered on a staggered B Term for late registrants, targeted to begin Fall Semester 2015. Ms. De Jesus will be following up on the ideas coming out of the three subgroups for Priority One: Admissions/Testing, Financial Aid, Registration/Advisement. Vicki Tucker announced that Albany Tech's data has been successfully submitted to the AtD site. Mendi Warren requested assistance with missing course grades. Debra Jones said she would investigate the status. Once Ms. Warren has the needed grades, she can continue her spring data analysis.

Ms. Armstrong praised the team members for their strong leadership and informed the group of the next scheduled Core Team meeting on June 3. Ms. Tucker will provide a data report then.

Respectfully submitted,

Debra Jones