

Minutes for the ATD Meeting

November 4, 2013

The Achieving the Dream Core Team met Monday, November 4, 2013, at 10:00 a.m. in Room 124 of the Logistics Center. Those present were Aamir Greene, Beth Brown, Regina Watts, Mendi Warren, Troycia Webb, Lisa De Jesus, Drenda Davis- Jackson, Don Laye, Kristel Baranko, Joy Knighton, Michelle Lily Williams, Angela Davis, and Debra Jones.

The agenda for the meeting was as follows: I. Welcome, II. Review of Minutes, III. New Business, IV. Subcommittee Reports and Action Items, V. Announcements. VI. Next Meeting, VII. Adjournment.

Ms. Williams welcomed everyone and gave those in attendance time to read over the sets of minutes from previous meetings. Beth Brown made the motion to accept the minutes as presented with a second by Don Laye. The motion passed.

Under New Business, the topics were the CCSSE Survey and AtD Reports. It was suggested that a follow-up is needed on the CCSSE Survey results. Ms. Williams led the discussion in regard to AtD reporting to the Department of Education as a requirement of the PBI grant and to the ATC Board of Directors. Ms. Williams asked for summaries from committee reports to include in the DOE annual performance report. She will also review the meeting minutes and the AtD Implementation Plan in order to complete the report. To keep the college's board constantly informed, AtD will be added to the agenda as a bullet under Student Affairs, and a brief report of AtD activities will be presented at each board meeting.

In the area of Subcommittee Reports, Angela Davis reported that the Data Team had met, but the full team was not present, which hindered progress. A data report has to be submitted by November 15, and Bruce Hopkins is currently comparing our data in Banner to that of the KMS system for its accuracy. Davis said the Data Team is still working on the logic model as a guide for future action. Watts asked for stats on dual/joint enrollment needed for her next community meeting.

For the Start Right priority, De Jesus commented that her team is contemplating how to gather quantitative data. Webb provided an update from the COMP 1000 Subcommittee. A Smart Measures assessment will be piloted in the spring to determine student readiness for online courses. There is currently no subcommittee for student engagement; new members are needed. Representing the Faculty Engagement Committee, Don Laye reminded everyone to attend the next WoW (Wisdom on Wednesdays) set for November 13 at 3:00 p.m. in the dining area of the Hotel/Restaurant Complex. Laye said faculty engagement should also be specific to those involved in the courses under revision, and not just be generic and broad-based. Watts is planning a community engagement event focusing on dual/joint enrollment and college-readiness of future applicants. She mentioned a desire to offer a free basic computer skills course on campus. Others noted this free course might conflict with the

continuing ed offerings from Economic Development that have a fee assessment. Baranko pointed to corporate sponsors or collaborative efforts with libraries as possibilities.

Williams announced the dates for the Dream 2014 Annual Institute in February and instructed those interested in attending to begin the registration process.

When the date for the next meeting was announced, Jones asked about changing the meeting schedule to once a month instead of every two weeks. She said during the first year of the AtD initiative, the frequency of meetings was imperative. However, now that the college is in the implementation phase perhaps once a month would be more appropriate for reporting progress on Priority One, Start Right, and Priority Two, Gateway Course Success. De Jesus explained that the meeting schedule was mandated by senior staff and that the bi-weekly meetings were a good idea to keep the Core Team focused. The next meeting will be Monday, November 18.

With no further business, Ms. Williams adjourned the meeting.

Respectfully submitted,

Debra Jones