

Minutes for the ATD Meeting

January 28, 2013

The Achieving the Dream Core Team met on Monday, January 28, 2013, in Room 125 of the Logistics Center, beginning at 10:00 a.m. Core Team members present were Shirley Armstrong, Joy Knighton, Emmett Griswold, Regina Watts, Calvin Lee, Wendy Howell, Don Laye, Angela Davis, Vicki Tucker, Debra Jones, Mendi Warren, Lisa De Jesus, Virginia Parker, Krystal Baranko, Tomekia Cooper, and student representative/SGA president, Aamir Greene.

The meeting agenda was as follows: I. Welcome, II. Minutes, III. Old Business of Sub-Committee Updates and Focus Groups, IV. New Business – AtD Coaches' Visit and Community Affairs-Advisory Committee Luncheon, V. Adjournment.

After the welcome, Ms. Armstrong asked everyone to review the minutes from the last meeting. There were no corrections or additions, and the minutes were approved as presented.

In the area of old business, focus groups for Gateway Courses and Online vs. Traditional Courses will be organized by the Data Team. The Core Team focus groups will address Deadlines, Communication, and Advisement. The Data Team is formulating questions that can be used with all focus groups and modifying the script provided by AtD coach Jan Lyddon.

Ms. Armstrong said when team members return from the AtD meeting in Anaheim, the group will be better prepared to proceed with the focus group process. Discussion centered on the use of successful and unsuccessful students as participants. The question of student anonymity was raised, which would prevent videoing of the focus groups but allow for an audio recording. No names would be associated with voices, and the note taker for the focus group is also responsible for completing a transcript of the session.

Under Sub-Committee Updates, Tucker asked everyone to edit the script and questions crafted by the Data Team and offer revisions by February 5. Warren said help would be needed in administering the CCSSE; the details will be worked out. About 80 classes will be randomly selected to complete the survey.

New Business included an inquiry about the AtD newsletter publication schedule. Another issue is due soon, and an issue per semester is the goal. Difficulties in reporting our data to AtD was noted, and Warren said the new script being run by IT should solve the problem. The Community Affairs Kickoff/Advisory Committee Meeting to be held March 6 will coincide with the AtD coaches' visit. The mayor and chamber president will be among those invited, along

with key business representatives and board members. Ideas for the program were generated, and giveaways to promote AtD were discussed. Student and faculty engagement should be continuing. The college needs to work to push AtD in the curriculum. Tucker said the data coming out of the focus groups will be shared, and changes could result. All agreed faculty involvement is a key factor.

The meeting was then adjourned. The next scheduled Core Team meeting is on February 11.